

## **Kerala State Nirmithi Kendra (KESNIK)**

### **Invites, Expression of interest for Audit work**

Kerala State Nirmithi Kendra (KESNIK) is engaged in the construction and allied fields. The KESNIK presently has 14 Regional Centers spread across Kerala. Each Regional Centre has a Housing Guidance Centre, Production Centre for CEEF product, Fair price building Material Shops-“Kalavaras”, testing labs and training centers.

Sealed tenders are invited from leading audit firms having sufficient facility for audit work across the state for auditing its Books of Accounts maintained in head office and 14 Regional centers for the period from 2019-20 and 2020-21 along with Audit under KVat and IT acts

The audit firms are required to carry out the following:-

- (i) Vouching
- (ii) Taking reconciliation statement of banks
- (iii) Preparation of schedules
- (iv) Preparation of financial statements
- (v) Drawing of Audit Statement
- (vi) Conduct statutory Audit of the firm for the period such as KVAT, GST & IT
- (vii) Submitting three certified copies of the Consolidated audited financial statement with audit report of the year t to KESNIK

#### **Deadline for submission of proposal**

Proposal, in its complete form, must be submitted to “The Director, Kerala State Nirmithi Kendra, Nirmithi Hills , PTP Nagar, Thiruvananthapuram -38” before 5 pm on 15/04/2021. The agency will be selected on the basis of lowest quoted rate. In exceptional circumstances and at its discretion, Director KESNIK may extend the deadline for submission of proposals or to cancel the process by issuing an amendment to the notice already issued.

**Details to be included Description of the Applicant**

1. Name of the Individual/Institution:
2. Address:
3. Name & Address of the Concerned Person to be referred for communication:
4. Contact No. :
5. Email ID:
6. Details of qualification/experience
7. Details of the work and services undertaken by the applicant
8. Any other information the bidder would like to include:

Place:

Name & Signature:

Date: